

Minutes of the  
Interagency Steering Committee  
October 31, 2005

- CALL TO ORDER: John Anderson called the meeting to order at 3:30 p.m., on Monday, October 31, 2005, in the ICOE Board Room, El Centro, California
- ROLL CALL: Present: Cheryl Anderson, John D. Anderson, Bruce Coon, Sam Couchman, Mark Gilmore, Victor Jaime (for Paul Pai), Mike Kelley, Jim Semmes, Dr. Stephen Roeder, and Warren Sherlock.
- Absent: Rita Brogan, Robertta Burns, Mary Camacho, Harold Carter, Ralph Cordova, Jr., Judge Barrett Foerster, Robin Hodgkin, Mike Horn, Norma Jauregui, Gilbert G. Otero, Paul Pai, and Chris Yeager
- Others in Attendance: Pam Littrell, David Schoneman, Janet Thornburg and Theresa Bonillas
- APPROVAL OF MINUTES: Motion by Mark Gilmore, second by Sam Couchman to approve the minutes of September 12, 2005. Motion carried unanimously.
- UPDATE ON LOCAL GROWTH AND PLANS FOR NEW SCHOOLS: David Schoneman distributed a proposed county development map showing proposed housing developments. It is estimated that 0.83 students will come from each housing unit which will impact schools. It was stressed that schools need to be proactive when dealing with developers.
- CAPIT/CBCAP/PSSF: Pam Littrell, Probation Department, and Peggy Price, Department of Social Services, reviewed the three year plan for the Child Abuse Prevention and Intervention Programs (CAPIT)-\$75,000, the Community Based Child Abuse Prevention (CBCAP)-\$15,591, and Preserving Safe and Stable Families (PSSF) for the 2005-2008 funding cycle. Pam reported that a needs assessment was conducted for the three year plan. She used assessments previously conducted by ISC, and DSS during Redesign. She also reported that the findings of the needs assessment supported continued use of the monies for parent education training. Pam also talked about the proposed Resource Manual RFP at a cost of \$18,000 to reproduce. After discussion it was concluded that the Resource Manual RFP should include a requirement to that the manual be available by Internet by the second year of the three year proposal. John Anderson volunteered

to have ICOE provide web access through the ISC webpage. Maintenance of the Resource Manual page would be up to vendor.

Motion was made by Mark Gilmore, second by Warren Sherlock to approve updating the plan and to develop an RFP. The RFP will also include splitting the Children's Trust Fun between parent education programs and continuing the Resource Manual. Motion carried unanimously.

ISC VISION:

The ISC Vision with revisions was distributed. Motion by Jim Semmes, second by Victor Jaime to approve the ISC Vision as presented. Motion carried unanimously. The Vision will be presented to the Board of Supervisors for their approval. The approval time will at a minimum be five weeks with the time for County Counsel review. This could result in applications not being submitted. To address this timing issue, an alternative was proposed for cases when time is of the essence and an application has ISC endorsement. The suggestion to be discussed with the CEO is to set up a process that, with CEO or CEO's designee's approval and Department Head's support, the Department Head could be authorized to sign a grant/application MOU and bring it back for Counsel and Board approval if funds are received.

Motion was made by Jim Semmes, second by Mike Kelley to present the CEO the Department Head signature option through the county approval process. Motion carried unanimously.

SOCIAL HOST  
ORDINANCE:

Janet Thornburg reported that the County Executive's Office will be forwarding the Social Host Ordinance to County Counsel and is waiting for a call from Robertta Burns. It should be presented to the County Board of Supervisors at their November 4 meeting.

LCC/ISC REPORT:

Bruce Coon reported the following:

1. San Pasqual has formed a multi-disciplinary team and the documents are almost complete
2. The Resource map survey has been sent out
3. Elections will be held next month for the LCC Co-chairs from community-based organizations

Janet Thornburg reported the following:

1. Interagency Youth Conference - The Interagency Youth Conference was held on October 19 and received front-page coverage in the IV Press. There were 108 people in

attendance. She will have a full report from the Evaluator at the next meeting.

2. Report on update of Five Year Youth Action Plan – The Resource Guide Update is going out tomorrow and will be on the ISC webpage. Janet reported that she expects it to take three to five months to develop a methodology for evaluating the effectiveness of the prevention programs.
3. Seeley FRC – Services are being provided and a full-time coordinator is in place.

MEMBER  
ANNOUNCEMENTS:

Cheryl Anderson announced that the Cal-Safe Advisory Team Parenting Conference will be held on November 17.

FUTURE AGENDA  
ITEMS:

1. Pre-School For All
2. Centralized Child Care Eligibility List

ADJOURNMENT:

There being no further business to bring before the Committee the meeting adjourned at 4:45.