

Minutes of the  
Interagency Steering Committee  
August 27, 2007

CALL TO ORDER: John Anderson called the meeting to order at 3:30 p.m., on Monday, August 27, 2007, in the ICOE Board Room, El Centro, California.

Roll Call: Present: Diane Altamirano (for Jose Guillen), John D. Anderson, Bruce Coon, Sam Couchman, Mark Gillmore, Victor Jaime (for Gary Rodgers), Mike Kelley, Mike McFadden, Miguel Monroy (for Robertta Burns), Dr. Stephen Roeder, Jim Semmes, Warren Sherlock

Absent: Robertta Burns, Ralph Cordova, Jr., Judge Barrett Foerster, Robin Hodgkin, Mike Horn, Norma Jauregui, Ray Loera, Gilbert G. Otero, and Gary Rodgers

Others in Attendance: Pam Littrell, Amanda Occhiuto and Theresa Bonillas

APPROVAL OF MINTUES: Motion by Mike Kelley, second by Mike McFadden to approve the minutes of April 30, 2007. Motion carried unanimously.

INTERAGENCY YOUTH CONFERENCE: Amanda Occhiuto reported that a meeting had been held to discuss the Interagency Youth Council scheduled for November 15, 2007. Some of the topics discussed were: wellness-physical and mental; nutrition-personal and social impact; employability; drugs and alcohol; higher education; pop culture; internet predator awareness; tobacco; MySpace; transitioning youth (youth to adulthood); first employment (conducting yourself on the job); youth keynote speakers (2); gangs in Imperial County.

Amanda will be contacting agencies to ask what challenges they face when working with youth.

ISC COORDINATOR REPORT: Community Anti-drug Coalitions of America Conference Activity: Collaboration "Web"

The Committee took part in an activity that Amanda Occhiuto participated in when she attended the Conference. The activity demonstrated how collaboration "webs" are built between agencies and how collaboration can be hindered if one agency pulls one way and everyone else is pulling in the opposite direction.

Amanda reviewed the five elements that make up the Strategic Prevention Framework for a successful coalition: assessment; capacity; planning; implementation and evaluation. Additionally, sustainability and cultural competence have been added to the core of the framework as both are necessary in developing a successful coalition.

#### Drug-Free Community Grant: Year 7

Amanda Occhiuto reported that the Drug-Free Communities Grant had been refunded for Year 7 for \$100,000. Amanda was asked to identify what other items are funded by the grant outside of her salary.

#### Social Host Ordinance (SHO)

Amanda Occhiuto reported that the City of Brawley did not adopt the Social Host Ordinance. The City felt it was redundant with current penal code laws. It was stated that the SHO allows cities to be reimbursed for costs whereas penal code law does not. The question was raised as to whether there is a measuring device in place to see how the SHO is working.

#### FRC Update

Amanda Occhiuto reported the Niland FRC is operating without a coordinator or counselor and with the support of the Calipatria Unified School District. A back-to-school clothing drive was held. Other services such as parenting classes are also being held. Public Health is using the facility for clinics.

Amanda will meet with Doug Kline, Calipatria Unified School District Superintendent, and report on the future of the FRC at the next ISC meeting.

#### MHSA (Prop 63) Update

Amanda Occhiuto reported that Mental Health Services Act funding has been received for County Prevention and Early Intervention Programs. Total funding through 2009-2010 is \$1,350,200. The programs will target the mental health or emotional disturbance issues of individual youth and/or their families.

#### Strategic Planning Report

The ISC members have met twice with Trish Donahue for strategic planning. Her recommendations have been included in the Report.

The following were suggested changes to the Report:

- Item II – Mission: end the sentence after the word “development” in the last sentence and delete “for everyone in Imperial County with emphasis on children and youth”.
- Item III – A. Role of the Interagency Steering Committee, No. 2 – To ~~work with~~ guide the Local Coordinating ~~Council~~ Committee to improve and increase collaboration among all aspects of the valley-wide community.
- Item IV – B. Chair/Co-chairs – add “The election of Chair/Co-Chair will take place annually at the September meeting.”

Motion by Mark Gillmore, second by Mike Kelley to elect John Anderson as Chair. Motion carried with one abstention.

Motion by Mark Gillmore, second by Mike Kelley to elect Jim Semmes as Co-Chair. Motion carried with one abstention.

C. Each member will: Change #1 to read “Attend all meetings or send a representative”.

- Item V – New Membership – Does ISC want to include the following agencies:
  - IVROP
  - Health Care/Hospital Level – ECRMC or PMH (children specialties) – one or both
  - Public Defender
  - CASA
  - Clinicas de Salud
  - Health Initiatives of the Americas
  - Quechan Tribe
  - Mexican Consulate

Is there a buy-in, a dues structure? The expectation of member agencies is that if you join the ISC, you contribute, maybe not monetarily, but you provide information and resources.

Amanda Occhiuto will draft a generic letter describing the ISC, who we are, what we do, and ask agencies if they are interested in becoming members and what they might be able to contribute to ISC and what role they would play as part of the ISC.

Amanda will also visit with member agencies who have not been in attendance recently and report back to the Committee.

It was the consensus of the Committee that the development of the Strategic Planning Report is complete and a letter of thank you should be sent to Trish Donahue.

Amanda Occhiuto reported Pam Littrell will give a presentation on the Child Advocacy Center at the September meeting.

The list of current members was reviewed and designees were named for those agencies present. Amanda will finalize a current list.

**MEMBER  
ANNOUNCEMENTS:**

Sam Couchman reported that there is a 32 member Workforce Development Board and there is an RFP for adult training and are working on revamping the youth program. Training in occupations in demand in the county is also in development.

**NEXT MEETING:**

The next meeting will be Monday, September 24, 2007.

**ADJOURNMENT:**

There being no further business to bring before the Committee, the meeting adjourned at 4:58 p.m.